



2309 C Street SW | Cedar Rapids, IA 52404 | 319-365-9164

Volunteer Application

Personal Information

First name: _____ Middle name: _____ Last name: _____

Preferred name: _____

Street 1: _____

Street 2: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Cell phone: _____

Email address: _____

Date of birth: _____

Gender: Male Female Other

Have you been vaccinated against COVID-19 and Are you willing to provide proof of vaccination to

Tanager Place HR? (this information will be kept confidential.) Yes No

Emergency Contact:

First name: _____ Last name: _____ Relationship: _____

Cell phone: _____ Work Phone: _____ Home phone: _____

Work Experience:

Employer: _____ Occupation/Title: _____

Employer Address: _____

Work Phone: _____ Can you be contacted at work? _____

Work Email: _____

Prior Employer: _____ Length of Employment: _____

Summarize your previous work experience:

Volunteer Experience

List volunteer experiences/organizations:

Please describe your favorite volunteer experience.

Why was it your favorite?

Volunteer Goals

How did you learn about our program?

- Company/Organization School Volunteer Fair/Community Event
 Tanager Place Website Other Website Facebook/LinkedIn
 Family/Friend Tanager Place Employee
 Other: _____

Why do you want to volunteer at Tanager Place?

Interests and Skills

Tanager Place has a variety of volunteer opportunities. Our Volunteer Coordinator will meet with you to determine which opportunity will be the right fit for your interests and skills, in consideration of current needs.

What kind of commitment are you able to give to Tanager Place?

Tanager Place offers a variety of volunteer opportunities. The volunteer department attempts to match the interests, skills, and talents of the volunteer with the needs of the agency. Volunteer involvement can be on a long-term scheduled basis, short-term basis, or a one-time basis

_____ I am interested in becoming a volunteer at Tanager Place and would be willing to make a commitment to a volunteer activity or service.

_____ I don't have a lot of time, but would be willing to work on a short-term or one-time project at Tanager Place.

_____ Tanager Place may contact me, I might volunteer for something.

What would your availability look like? Please check the boxes below.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

What volunteer activities are you interested in?

Check all that apply:

- | | | |
|---|--------------------------|---------------------------------------|
| _____ Study Partner | _____ Scrapbooking | _____ Cosmetology |
| _____ Storytelling | _____ Cooking | _____ Recreation Activities |
| _____ Child Care | _____ Musical | _____ Sports |
| _____ Recognize Birthdays | _____ Writing | _____ Carpentry |
| _____ Organizational Skills | _____ Artistic Abilities | _____ Painting |
| _____ Computer | _____ Sewing//Knitting | _____ Flowers/Landscaping |
| _____ Clerical | _____ Photography | _____ Group/Service Projects |
| _____ Career/Educational Speaker/Training | | _____ Other, Please Specify:
_____ |

Volunteer Experience

List volunteer experiences/organizations:

Please describe your favorite volunteer experience.

Why was it your favorite?

References

Please list two references below (co-workers, supervisors, teachers, neighbors, coaches - cannot be a relative). Please provide at least one phone number for your references. You may provide more if you wish.

Reference 1

First name: _____ Last name: _____

Relationship: _____

Address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Work phone: _____ Cell phone: _____

Email address: _____

Reference 2

First name: _____ Last name: _____

Relationship: _____

Address: _____

City: _____ State: _____ Zip: _____

Home phone: _____ Work phone: _____ Cell phone: _____

Email address: _____

Background Check

It is the policy of Tanager Place to provide a safe environment, both in our facilities and in our outreach programs. Therefore, we require a background check on all regular volunteer applicants. Upon receipt of your application we will provide Background Check forms. Thank you for your assistance in creating a safe, positive environment for Tanager Place!

Have you been convicted of any offense? No Yes

Do you have pending criminal charges? No Yes

If you answered yes to either of the questions above, please describe each in full below. Be sure to include convictions and dates. You can exclude minor traffic misdemeanors.

Agreement and Signature

I authorize investigation of all statements contained in this application. I also understand that volunteering for Tanager Place is contingent upon a satisfactory completion of background checks; ie., Child Abuse Registry, Dependent Adult Abuse, Sex offender, criminal background. I give Tanager Place the right to call references listed. I acknowledge and agree that I am not obligated, if called upon to perform volunteer services herein applied for and the Tanager Place is not obligated to seek or assign me a volunteer position.

I certify that all information provided on this application and during the interview process is true and complete to the best of my knowledge.

Signature: _____ Date: _____